

2008 Draft Amendments to the BDA Constitution

Part A Articles of Association.

3.4 There shall be categories of membership as *determined by the Executive Committee, from time to time, examples of which are* (see also Bye-Law 1)

- a. Registered Club/*Affiliated Club Crew*. b. Individual Membership.
- c. Associate Membership.

(a) Registered Club. *A Registered Club is a dragon boat club, as defined in the BDA Bye Laws, whose name and club colours and or logo have been approved by and registered with the Association. A Club may consist of one or more, Dragon Boat Crews as defined in the BDA Competition Regulations, which are known as Club Crews.*

i. A single Dragon Boat Crew that does not qualify for BDA Dragon Boat Club status, as defined in the Association's Bye-Laws, shall be registered by the Association as an Affiliated Club Crew.

(1) Registered Clubs will be required to nominate as representatives of that Club, Full Individual members of the Association, on the basis of a maximum of two such Representatives per defined Club Crew in any one Club, and that each of them undertakes severally to contribute such amount as may be required (not exceeding Euro 5) to the Association's assets if it should be wound up as provided for in Clause 6 of the Memorandum. Similarly, an Affiliated Club Crew will be required to nominate a maximum of two crew members as Full Member Representatives of the Association.

(2) At all times, whether within the precincts of or outside the Association, representatives of a Club as registered members of their Dragon Boat Club and its Crews or as Affiliated Crew Members and also as Members of the Association, shall be jointly and severally be responsible for the good conduct and behaviour of other members of their Club or Crew and they shall be vicariously liable Jointly and severally to the Association and/or its members for the acts omissions or other wrong-doings of those other members of their Club or Crew.

(3) A Registered Dragon Boat Club and Affiliated Club Crew, shall give to the Association Secretary in writing the full names, addresses and descriptions of all their Members before the start of a Racing Season as determined by the BDA Executive Committee, and particulars of any changes therein within 14 days of any such change occurring.

(4) All such Registered Club Members and Members of Affiliated Club Crews taking part in events organised or sanctioned by the Association shall be required to become Individual Members of the Association, in a category as defined by the Executive Committee, from time to time, before their first race of a season.

(5) A Registered Club or an Affiliated Club Crew, not complying with the requirements of this Article 3.4 and its sub-articles, may be disqualified from participating in any activity of the Association.

Part B – BDA Bye Laws.

BL 1 MEMBERSHIP CATEGORIES (Article 3.4a)

1.1 Crew Membership - Registered Clubs and Affiliated Crews. The Membership category of *Registered Club*, as shown in Article 3.4a shall consist of two classes; Registered Clubs and Affiliated Club Crews. The terms of membership shown in Article 3.4a shall apply in full to both the Club and Crew classes. A *Registered Club (or Affiliated Crew)* cannot carry the name or logo of a sponsor in their *club/crew* title or on their racing apparel unless authorised under the *Association's Competition Regulations*. One or more *Dragon Boat Crews* may constitute a BDA Recognised Dragon Boat Club, provided such a Club has a Constitution, Regulations and Rules consistent with those of the *BDA*– see *Annex B to these Bye-Laws for a Basic Dragon Boat Club Constitution*.

1.1.1 A Registered Dragon Boat Club is entitled to compete in all types of dragon boat events within the United Kingdom and, subject to selection represent the Association and compete in international races at home and overseas provided that all Membership and Race Fees have been paid.

1.1.2 AFFILIATED CREWS. *Affiliated Crew Membership of the Association shall be open to any dragon boat crew that is not part of an BDA Registered Club, and, subject to selection represent the Association and compete in international races at home and overseas provided that all Membership and Race Fees have been paid.*

1.2 Crew Membership - Non Voting Classes. Additional classes of Crew Membership, not subject to the terms of Article 3.4 may be introduced from time to time by the Executive Committee under Article 7.8.1. Such Crew Members may attend General Meetings of the *BDA* but in a non-voting capacity only. Non-voting Crew Members shall, however, benefit from any insurance cover provided by the *BDA* for other classes of crew membership and shall receive official Non Voting Crew Membership publications. Such additional classes of crew membership shall have no other rights within the Association. Every crew on becoming a non-voting member under this Bye-Law is deemed to have consented to its conditions contained within.

1.2.1 Non Voting “Festival Crew” Membership. Under the Terms of Bye-Law 1.2 above, Non Voting Crew Membership of the Association – *shown as Festival Crews in the Competition Regulations*, shall be open to any dragon boat crew that is not an *Affiliated Crew or part of an BDA Registered Club*, on payment of a fee laid down by the Executive Committee. *The Fee may form part of any Race Entry Fee charged.*

1.2.1 Fees. This fee shall be paid each time a Festival Crew races until such time as they join the Association as an *Affiliated Crew or Registered Club Crew*. Festival Crews are ‘recognised’ by the BDA as competitive dragon boat crews and the Crew Manager's Name and Address shall be entered on the Members Register (Article 1.8) for the year but they are not entitled to represent the BDA internationally. *Festival Crew Membership is a temporary affiliation for a maximum period of three months.*

1.3 Individual Membership. The Membership Class of Individual Member, as shown in the Article 3.4b, shall consist of three categories, *namely FULL; RACING and JUNIOR Individual Members.* The terms of Membership contained in Article 3.4.b shall only apply to *FULL INDIVIDUAL MEMBERS.* *Racing and Junior Individual Members may attend General Meetings of the BDA but only in a non-voting capacity.*

1.3.1 ALL INDIVIDUAL MEMBERS of the Association shall be entitled to compete internationally, in any Dragon Boat crew sanctioned by the BDA Executive Committee or another member organisation of the International (IDBF) or European (EDBF) Dragon Boat Federations. Full Members shall always benefit from any Public Liability and Personal Accident Insurance cover provided by the BDA, provided that all Membership Fees due to the Association have been paid. Other classes of Individual Member may benefit from such insurance cover, as decided by the Executive Committee, from time to time.

1.3.2 COACHING AND RACE OFFICIALS AWARDS. Those individuals who wish to become BDA qualified Dragon Boat Helms, Coaches or Race Officials, must become BDA Full Individual Members. Such Membership shall be required to be paid at the first BDA training course attended. All such Individual Members shall have their name and address entered on the BDA Coaching Awards or Race Officials Register. .

1.4 Associate Membership. The Membership Class of Associate Member, as shown in Article 3.4c shall be open to two kinds of organisations defined as Active and Passive – see below. Associate Members may attend General Meetings of the BDA, in a non-voting capacity and shall receive BDA publications. Associate Members may not take part in dragon boat races in the UK or represent the BDA internationally.

1.4.1 AN ACTIVE ASSOCIATE MEMBER, is defined as an Organisation (profit making or not) or a Sports or Activity Centre, or a Community based project, which is actively engaged in dragon boating and supports the BDA Objects as contained in the Memorandum of Association and who is not a BDA Registered Club or Affiliated or Festival Crew

1.4.2 A PASSIVE ASSOCIATE MEMBER is defined as an Organisation, Centre or Community project not actively engaged in dragon boating, who supports the Objects contained in the BDA Memorandum of Association and who is not an BDA Registered Club or Affiliated or Festival Crew

BL 2 MEMBERSHIP FEES AND MEMBERSHIP PERIOD

2.1 The Membership Fees for all classes of Membership, shall be determined, from time to time, by the BDA Executive Committee under the authority of Article 7.8.1 and 7.8.2. Membership Fees shall cover a membership period of 15 months, commencing on the 1st January. Fees shall be due in the first month of the period.

2.2 Members who have not renewed their membership by the fourth month of the membership period may be barred from membership for the rest of the period, at the discretion of the Executive Committee and if so barred will forfeit any rights contained in the Articles of Association or these Bye-laws for the remainder of the Membership period. **For the time being, this Bye-law suspends the operation of the BDA Article of Association 4.2, as authorised in the said Article.**

4.1 Non-Voting Members. *Festival Crews; Junior Individual and Associate Members shall not be eligible to be Directors of the Company, or hold elected office, or serve in an elected capacity on the BDA Executive Committee. Representatives of non-voting members and non-voting members may become co-opted members of the Executive Committee under Art 11*

11.10 Regatta Sub-Committee (Reg Sub).

Aim: *To be the organising committee for all formal competitive events within the remit of the BDA, to promote and develop further competitive opportunities for BDA Members and non-members at informal competitions and to provide the highest possible standards at all events.*

11.10.1 Duties:

1. *To ensure that BDA organised competitions are effectively organised, including the appointment of Event Organisers and all other associated matters.*
2. *To make recommendations to the Executive Committee for improvements to, and the development of BDA Competitions .*
3. *To organise all aspects of the National Championships.*
4. *To assist, when requested, with the organisation of the events by BDA Clubs and Affiliated Crews, Individual BDA Members and other dragon boat events sanctioned by the BDA.*
5. *To ensure that all BDA organised and sanctioned competitions promote the development of mixed, women's; junior and senior racing classes.*
6. *To assist in the development of competitive events in the BDA regions.*
7. *To advise the Executive Committee on all matters concerned with the development and enhancement of competitive events.*

11.11 Officials and Technical Matters Sub-Committee (Off Tech Sub).

Aim: *To organise and co-ordinate the BDA Officials Scheme and to ensure that the highest possible standard of Officiating is provided at all BDA organised or sanctioned competitions*

11.11.1 Duties:

1. *To recruit and organise basic training courses for Race Officials and monitor the development of Race Officials through their period of basic training and practical experience, to formal recognition as a Technical Race Official.*
2. *To monitor the development of all recognised Race Officials and in light of their practical experience make recommendations on their future gradings and suitability as an International Race Official.*
3. *To organise a Race Officials Symposium each year.*
4. *To keep records, and provide updating information, to enable the central database to maintain an accurate register of all trained Officials.*

5. *To advise the Executive Committee on technical matters related to the development of the sport.*
6. *To be aware of International developments in all aspects of rules, training of Officials and technical matters and advise the Executive Committee accordingly.*
7. *To make recommendations to the Executive Committee on improvements and changes to the Competition Regulations and Rules of Racing.*

11.12 BDA National Training Squad Sub-Committee (NTS).

Aim: *To gain the best possible results for National Dragon Boat Teams competing in International events with the ultimate goal of winning medals at IDBF World and EDBF Continental Championships level.*

11.12.1. Duties:

1. *To implement the BDA Selection, Preparation and Training policy for National Teams and make recommendations to the BDA Executive Committee on the development of this policy.*
2. *To organise training sessions and training materials for competitors and develop National and regional training squads, as appropriate.*
3. *To determine the selection standards and run selection events for National Teams.*
4. *Advise the Executive Committee on the appointments of National Team Coaches and Team Officials.*

11.13 Coaching Sub-Committee (Coach Sub).

Aim: *To establish and maintain a programme of training and development for members interested in developing their competition coaching skills and to organise promote and co-ordinate the BDA Coaching Awards Scheme.*

11.13.1 Duties:

1. *To provide a range of courses each year for the development, training and qualification of members at all levels of the Awards Scheme.*
2. *To publicise and promote an annual programme of Coaches Awards Courses to all BDA members and non Member organisations.*
3. *To maintain an accurate register of members holding coaching qualifications, by providing updating information for the central database.*
4. *To organise coaching symposiums for those involved in coaching to improve their skills and knowledge.*

5. *To provide information and training materials for BDA clubs and individual members interested in improving their training and coaching techniques.*
6. *To make recommendations to the BDA Executive Committee for the improvement and development of the Coaching Awards Scheme and for competition coaching as a whole.*

11.14 Merchandising Sub-Committee (Merch Sub).

Aim: *To undertake the role of providing a Merchandising Service to raise funds for the BDA and thereby help to promote the sport.*

11.14.1 Duties:

1. *To develop a range of goods and products that can be retailed in a variety of ways, including franchise arrangements or profit sharing with suppliers.*
2. *To ensure that the business aspects of the scheme are effectively managed and that the quality control of suppliers is acceptable.*
3. *To liaise with the respective sub committees to develop a range of clothing and associated products for Officials, Coaches and National Teams.*
4. *To provide accounting information and financial records of all transactions to the BDA Treasurer as and when required.*

11.15 Publicity, Promotion and Sponsorship Sub-Committee (PPS Sub).

Aim: *To seek every opportunity to increase the profile of Dragon Boat Racing through sponsorship, publicity and promotion and thereby to gain increased public awareness for the sport and the Association*

Bye-Law 12 - THE BDA EMBLEM and LOGO.

12.1 *The emblem of the BDA shall be a distinctive badge representative of the nature of Dragon Boat Racing. As such the emblem shall be the identifying symbol of the Association.*

12.2 *The Executive Committee shall approve the design of the emblem from time to time and shall determine the conditions for the use of the emblem. The PPS Sub may assist with these tasks.*

12.3 *The emblem, incorporated in a flag, shall be flown at National Championships and shown on all BDA National Championship Medals. The BDA flag may be flown at other dragon boat events, where appropriate.*

12.4 *The use of the emblem in its original form or a stylised BDA Logo, shall appear on all Association printed matter and on all official correspondence and publications.*

12.5 *The incorporation of the emblem or a stylised logo on merchandising of any nature shall be at the discretion of the BDA Executive Committee as*