



BRITISH DRAGON BOAT RACING ASSOCIATION

*Founder Member of the International Dragon Boat Federation & European
Dragon Boat Federation*

BDA 140th Executive Committee Meeting

Date: Saturday 26th May 2019

Location: Warwick Services Days Inn

Time: 10.30 – 17.00

Minutes

Chairman: Andy Menzies

Present: Andy Menzies, Dave Cogswell, Mike Thomas, Dave Bangs, Barbara Keenan, Chris Bailey, Pete Money, Jenni Henderson, Mike Mackeddie-Haslam, Darrell Snape.

Neil Pickles arrived at 12.45.

1 Apologies		Action Points
1.1	Apologies received from Mick Clarke & Tim Smith	
2 Minutes of last meeting and matters arising		
2.1		
4 Safeguarding Policy		
4.1	BK has been working on updating the BDA Safeguarding Policy to being it inline with current best practice. The update is nearly finished and a draft will be circulated of where it is currently up to.	BK to complete review/update of policy BK to circulate draft
5 Treasurers Report		
5.1	DC circulated his report for current YTD. Budget is for whole year, actual is for YTD.	

<p>5.2</p>	<p>Question asked about when is the budget approved by the Exec, who sets the budget and when?</p> <p>Seeking proposal to add to budget for 2020</p> <p>Identify areas we want to develop the sport</p> <p>Should be linked to Strategic Plan – BDA Vision & Strategy, to help move us forwards.</p> <p>Make it a focus of the Aug/Sept meetings to determine what we are planning for the following year and what budget is needed to help implement this.</p> <p>We have 3 x our annual expenditure in the bank, £42,435 annual expenditure without race fees.</p> <p>Use September Exec meeting for planning a focus for budget for 2020.</p> <p>Nov, Congress & Exe to plan & set budget for 2020 activities.</p> <p>DB asked for support from the BD School Fund with hep running a school event. BDA will support with £500.</p> <p>For the Notts event (and subsequently others) the Canals & Rivers Trust have increased their insurance requirements to £10Million Public Liability cover from £5Million for 2018. DC has spoken to our Brokers and this increase will cost the equivalent of about £80 per club for 2019. The BDA will stand the cost of this for 2019 with no increase in membership costs. To be reviewed for 2020.</p>	<p>CB to put together FAQ in conjunction with DC who will get answers from insurers to questions raised.</p>
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	<p>What do the clubs get for their money – summary of insurance is included in their membership packs</p> <p>Can we put the insurance docs on the website – DC advised against it to prevent others using the insurance cert as their own cover.</p> <p>CB volunteered to put together an FAQ document for clubs & members in conjunction with DC with questions raised by the Exec for our insurers.</p> <p>Need to compare insurance cover vs BDA policies to ensure we are sufficiently covered in all the right areas</p>	
6 Bank Change		
6.1	<p>Exec redid all signatures at meeting following congress, except for MH who wasn't there. MH had signed a separate piece of paper and the application was subsequently rejected by Lloyds as it wasn't all on the same piece of paper. Since then the original form has turned up and just needs TS's signature and will be submitted once signed.</p>	<p>DC to complete original application form and submit to Lloyds</p>
7 BDA Coaching Scheme Abroad		
7.1	<p>Tim Smith (the other one) has asked about using the BDA coaching scheme overseas.</p> <p>The benefit to the BDA was questioned. We might receive some income but that is offset by the time & effort required to implement and administer it. A simple case of Cost vs Benefit. MH talked about the possibility to franchise the scheme and the income received from selling handbooks. DB as Director Coaching would need to have input into the scheme.</p> <p>The general consensus was that it wouldn't be of any real benefit to the BDA and the time & effort required was greater than the benefit</p>	<p>DC to check if there would be any insurance liability issues as it was our scheme.</p>

	<p>that would be received and also that it didn't really fit in with our Vision & Strategy.</p> <p>MT raised a question about what level scheme would be being delivered.</p>	
8 IDBF/EDBF Congress & Nominations		
8.1 IDBF	<p>26th August is the next IDBF congress in Thailand following the World Nations Championships.</p> <p>Nominations are being sought for President, Treasurer & 4 Commission Chair Holders.</p> <p>Following a lengthy discussion, it was decided that the BDA would nominate Mike Thomas for IDBF President, Mel Cantwell for IDBF C&TC Chair Holder and Belinda Chung for IDBF Marketing & Media Commission.</p> <p>AM to contact nominees to confirm their nominations by us would be acceptable.</p> <p>Cut off is 26th June, 60 days before the congress on 26th August.</p> <p>JH will be BAD rep in Thailand, BDA will cover the extra nights accommodation</p>	DC to submit nominations to IDBF
8.2 EDBF	<p>At the EDBF congress following the ECCC in Seville in July, various positions are up for election.</p> <p>Following a lengthy discussion it was decided that the BDA would nominate Julie Doyle for Secretary General, Jorge from Spain & Kim Beckwith for VP positions.</p> <p>AM to contact prospective nominees to confirm their nomination would be acceptable.</p>	AM to contact prospective nominees. Once confirmed, DC to submit nominations
9 Festival Crews at Nationals 2020		
9.1	<p>MH asked for this to be added to the Agenda, following a successful meeting with Dan from Race the Dragon, we may be in a position to bring Festival crews into Nationals again for 2020. This is to be further explored.</p>	MH to explore further

10 BDA Vision & Strategy		
10.1	<p>Where are we up to? JH, CB & TS have brought all the feedback together into a cohesive strategy as per the Vision & Strategy presentation. The 5 priorities are:-</p> <ul style="list-style-type: none"> • Grow the Sport • Connecting with our Members • Supporting our clubs • Providing Competitive & Innovative Racing • Participating in the International Community <p>Has anything been missed, need feedback from the whole Exec. There are various actions attached to the priorities above.</p>	
10.2	<p>We now need to create working groups/sub committees to deliver the Strategy over the next 5 years. Working groups would be led by an Exec member</p>	All to help create working groups to deliver the Strategy.
11 AOB		
11.1	<p>Fees for IDFB Thailand due 5th July from paddlers for payment to IDBF shortly thereafter.</p>	<p>NP to arrange payment as online banking not sorted yet. Need to know how much and where to be paid DC to reimburse NP.</p>
11.2	<p>Senior A small boat from HK approved following request from Jon Coventry to take a small boat Senior A from HK as no Senior A crew going from UK.</p>	
11.3	<p>GB Coaches 2 year term is up after IDBF World Nations Champs in Thailand, need to ask for applications to take GB forwards for next 2 year cycle</p>	<p>Exec to publicise roles and to ask for applicants for GB Coaches, Team</p>

<p>11.4</p> <p>11.5</p> <p>11.6</p>	<p>MH wants to propose some constitution changes for IDBF regarding various things including Honorary positions.</p> <p>Barcelona EuroCup event – We had good representation from UK with Hurricanes, Raging Dragons, Pool of Life & Pink Champagne all there representing GB in EuroCup.</p> <p>MT mentioned the prospect of a World League of Dragon Boat Racing through Festival Operators as a commercial operation to try to raise the profile of the sport. ICF may be involved in this in a further attempt to hijack our sport.</p>	<p>Manager & Admin roles</p> <p>MH to provide draft for discussion prior to submission</p>
<p>Next Meeting, Monday 10th June at 7pm via Zoom</p>		